



2019 CORPORATE PUBLIC AFFAIRS INSTITUTE

Melbourne Business School
200 Leicester Street, Carlton
24 – 28 June 2019

REGISTRATION FORM

ABN 15 623 823 790

Surname: Dr/Mr/Mrs/Miss/Ms

First Name:

Position:

Organisation:

Postal Address:

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Telephone: ()

Email:

Special Dietary Requirements:

REGISTRATION FEE

A\$7,150 (inclusive of GST) Members

A\$8,400 (inclusive of GST) Non Members

5% early bird discount for registrations paid by 14 December 2018

Accommodation, Sunday 23 June 2019 @ A\$175 (incl breakfast)

Please note registration details below

REGISTRATION INCLUSIONS

The Registration Fee includes tuition, course materials, accommodation (check in 24 June, check out 28 June), and meals as well as attendance at the 2019 Corporate Public Affairs Orator.

Accommodation will be allocated at the Rydges Carlton Hotel (about 5 mins walk to MBS).

Note: It is implicit in the Registration that the allocated accommodation will be used, and any difficulty with this arrangement should be discussed with Jean Carvalho +61 2 8667 3087 at the time of registration.

For participants from interstate and overseas, accommodation can be arranged for Sunday, 23 June 2019. The cost is A\$175, and includes breakfast at Melbourne Business School on Monday, 24 June 2019.

CANCELLATION POLICY

A cancellation fee of A\$500 will apply if the registration has been acknowledged and processed.

Substitutions can be made up to 3 days prior to commencement of the Institute.

A cancellation fee of A\$1,200 will apply if cancellation of a registration is received in writing after Friday, 17 May 2019.

PAYMENT

A confirmation will be sent for each registration.

Please indicate any Purchase Order information required on the Tax Invoice.

If you are paying by credit card, complete the card details below; a Tax Invoice/Receipt will be issued once payment is processed.

Payment by EFT (*Request invoice*)

Payment by credit card Visa MasterCard Amex

Card number: Expiry /

Cardholder's name:

Cardholder's signature:

Please send registration via email to thecentre@accpa.com.au

Enquiries: Jean Carvalho Tel: +61 (0) 2 8667 3087 or Email: thecentre@accpa.com.au